

Ref. No.: NMAMIT/NC/2025/CIR-1230

Date: 04-08-2025

**CIRCULAR****Sub: Registration of 'N' Grade courses of 5<sup>th</sup> and 7<sup>th</sup> Semester B.Tech during August - December 2025**

**Students of 5<sup>th</sup> and 7<sup>th</sup> semester B.Tech students** are permitted to register for '**N**' (**Not Eligible**) **Grade courses during August-December 2025**. They can register for requisite number of credits in such a way that the total number of credits registered (total number of credits of regular semester + N grade course credits registered should not be more than 28 credits) with a registration fee of Rs. 600 per credit. They cannot register for their First year (1<sup>st</sup> and 2<sup>nd</sup> sem) courses, which can be done only in Summer Semester.

**The registration should be done in offline mode from 04-08-2025 to 08-08-2025** as per the procedure given below:

- (1) The student should give an application form /undertaking that there is no clash of timetable for the registered course with the regular semester time table and he / she will maintain minimum 75 % attendance. The application form/undertaking needs to be certified by the mentor of the student and the corresponding HoD.
- (2) The application form/undertaking collected from the Academic section needs to be filled with the permitted courses of the department.
- (3) Requisite registration fees need to be paid at the Accounts section.
- (4) The application form/Undertaking and the payment receipt needs to be submitted to the Academic section.

The registered student needs to attend the prescribed number of classes (theory or practical) as per the time table announced by the department, write MSEs and Tasks as per the norms and obtain eligibility to write the SEE.

**Note:** 1) The registration process remains incomplete, if the application form/ Undertaking is not submitted to the Academic section, after the payment of requisite fees.

2) Students who are on probation (CGPA < 5.0) are not eligible to apply.

  
**PRINCIPAL**

Cc: Principal's table, Vice Principal, Dean Academics, Deputy Dean Academics, Controller of Examinations, All HoDs, Academic Section, Accounts Section, OAC, Notice Board, Mr. Rajeevan-to upload in the MOODLE

From,

Date: \_\_ / \_\_ / \_\_

Name: \_\_\_\_\_

USN: \_\_\_\_\_ Mob No.: \_\_\_\_\_

Program: B.Tech \_\_\_\_\_

Semester: \_\_\_\_\_ Section: \_\_\_\_\_ Dept.: \_\_\_\_\_

NMAM Institute of Technology, Nitte – 574 110

To,

The Principal,

NMAM Institute of Technology, Nitte – 574110

Respected Sir,

**Sub: Registration for Backlog Courses - Supplementary Examinations - N Grade Courses**

I request you to kindly permit me to register for the below listed courses as backlog courses during \_\_\_\_\_ Semester 20 \_\_ - \_\_. My Current CGPA\* is \_\_\_\_\_.

I have already registered for \_\_\_\_\_ credits courses during this semester.

SN	Sem	Course Code	Course Title	Credits	Signature of Faculty
1					
2					
3					
4					
5					
<b>Total Credits Registered as backlog courses:</b>					
<b>Receipt No. &amp; Date:</b>			<b>Amount paid:</b>	₹	

Hereby, I confirm that:

- The courses listed above are offered by the department for the regular students of lower semester.
- The time tables of Supplementary courses of lower semester registered by me and registered regular courses of current semester (if any) do not overlap.
- I will maintain the Attendance & CIE requirements in the registered courses as per the University norms failing to which I will not be eligible to appear for SEE in the registered courses.

Thanking you,

Yours sincerely,

 \_\_\_\_\_  
**Signature of Student**

 \_\_\_\_\_  
**Name & Signature  
of Mentor**

 \_\_\_\_\_  
**Signature of HOD  
with Dept. Seal**

\* **Eligibility to apply:** Students on probation (CGPA < 5.00) are not eligible to apply during regular semester.

\*\* **Maximum permitted credits:** 28 Credits for Odd/Even Sem; 16 Credits for summer semester.